



SAFETY & OPERATIONS PLAN

SUMMER 2020



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We are continuing to move forward with opening camp this summer.
Our focus is to make sure this summer has all of the excitement, energy, and fun that our campers have come to enjoy in previous summers.

GENERAL INFORMATION

We have created a safety and operations plan using current recommendations from the Centers for Disease Control (CDC) and the American Camp Association (ACA). Below are the plans, policies, and procedures that we anticipate having in effect this summer. We expect this plan will need to be adjusted once the guidelines are released from Suffolk County and New York State.

Important Program Changes (All fee modifications will be communicated to families in a separate email)

Camp Dates: Monday, July 6, 2020 to Friday, August 21, 2020

Camper registration will be adjusted by Mid-Island Day Camp staff and will be as follows:

All campers who are registered for eight weeks will be adjusted to 7 weeks.

All campers who are registered for 7 weeks will be moved to the 7-week block stated above.

All campers who are registered for less weeks should send us their adjusted schedule, if necessary.

Camp Hours: Camp will operate 8:30 am to 4:30 pm, Monday-Friday. Each camper will have a 7-hour camp day.

Transportation: Based on expected physical distancing requirements, we will not be offering transportation this summer. Campers must be picked up and dropped off at camp each day.

Drop off and pick up times will be scheduled with families to help stagger arrival and departure.

Drop off time blocks will be between 8:30 am and 9:30 am. Pick up time blocks will be between 3:30 pm and 4:30 pm.

Visitors and Tours: For the safety of our staff and campers, no visitors or tours will be allowed on camp grounds during the summer.

Offsite Trips: All trips offsite are canceled for Summer 2020.

Our summer travel camp options offer a variety of experiences to our tweens and teens. While we would love to jet set with your children, this current environment does not allow for it.

Tween Trails (7th and 8th Grade): This program will be moved to camp where campers will participate in all of the amazing activities we have at camp. Tweens will have a day camp program with sports, arts, specialized activities, along with special programming geared to their age group.

Teen Travel (9th and 10th Grade): Based on current guidance, we are cancelling Teen Travel and are offering our **Apprentice/CIT program** as an alternative. Teen Travel Camp will be extending camp to everyone entering 9th-11th grade for summer 2021.

We are already planning for 2021 to be the best Travel Camp yet!

Deliveries, Packages, Repairmen:

1. ALL delivery personnel must wear masks when leaving their vehicle.
2. Fresh gloves – SUPPLIED BY THE CAMP – will be worn by all delivery personnel.
3. Food cases and other wrapped items will be disinfected before handled.
4. Repairmen, while in camp, must wear face masks & wear camp-issued gloves.
5. All delivery & repair personnel MUST maintain a 6-foot distance from camp personnel and campers.



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KEY REQUIREMENTS FOR MID-ISLAND DAY CAMP TO OPEN

Mid-Island Day Camp is committed to providing our campers with a safe camp experience. Opening camp in this environment requires significant operational changes and investment. While summer 2020 will look and feel a bit different than in past years, we know how important it is to have your child(ren) outside in the fresh air, enjoying daily camp activities and engaging with their friends once again.

Important Factors:

1. The Suffolk Department of Health must issue a permit for camp to open.
2. We can meet the operational requirements to safely open/maintain camp based on the final DOH/CDC guidelines.
3. Our State Government maintains their decision that camps can open and operate safely.

COMMUNICATION

Parent/Legal Guardians Communication

Prior to camp, we will:

1. Share updated rules and guidelines about precautions and procedures the camp has implemented/will implement to minimize the risk of COVID-19 exposure.
2. We encourage high risk campers to consult a physician before attending camp.
3. Communicate the importance of keeping children at home if they show any symptoms of COVID-19,
4. Inform and seek consent of any health monitoring policies that will be in place over the summer.

During Camp, we will:

1. Send communications regarding updated COVID-19 prevention efforts.
2. Monitor camper and staff health and ask that you communicate any health concerns or changes in your family's health status to us.
3. Communicate changes to camp status, procedures, etc. as necessary.

Mid-Island Day Camp Staff

Prior to and during camp, we will:

1. Provide robust and comprehensive staff training, including, but not limited to:
 - a. Camp administration responsibilities and procedures regarding COVID-19.
 - b. Proper use of protective equipment
 - c. Their roles and responsibilities related to COVID-19 while providing a fun and safe summer for our campers.
2. Communicate the importance of monitoring their own health for symptoms of COVID-19 and to stay home if they show any of these signs.
3. Strongly encourage staff to continue practicing social distancing on their off time.
4. Be flexible with our absence policies.



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MID-ISLAND DAY CAMP PROTECTED BUBBLE

In order to make the summer camp experience a safe and fun one, we need your cooperation and assistance. The following steps are necessary to ensure a safe environment for campers and staff.

Camper Screening:

- One week prior to camp starting, families will be sent our camper health check/symptom screening questionnaire. If any camper answers yes to any of the questions, we encourage them to take an Antigen test (a test for ACTIVE INFECTIONS) for COVID-19 prior to camp starting.
- Each morning, upon arriving at camp, campers will be given a symptom screening and temperature check. Any sign of illness or fever of 100.0°F or higher will require the child to go home.
- **NOTE:** Parents must wear masks at drop off if they leave their car. Campers are not required to wear a mask.

Staff Screening & Requirements:

- Staff will be trained on all policies and procedures during pre-camp trainings.
- All staff will be required to take an Antigen test (a test for ACTIVE INFECTIONS) for COVID-19 within 1 week prior to camp starting. Proof of negative result must be sent to camp prior to opening day to attend.
- Daily staff health and temperature checks will be administered upon arriving to camp. Any sign of illness or fever of 100.0°F or higher, will result in being sent home along with anyone they were with when they arrived at camp.
- Face covering and masks will be used per CDC guidelines.

Cleaning & Disinfection Protocols:

- Designated cleaning teams will disinfect all rooms, bathrooms, and high-touch areas using EPA approved disinfectants sanctioned for use against SARS-CoV-2 throughout the day.
- Staff will be required to disinfect all program equipment after each use.
- Activity areas will be disinfected between group usage.
- Food service areas will be disinfected between meals.
- Cleaning crews will wear proper PPE items when cleaning & sanitizing.
- Disinfectant foggers will be on hand and used following the camp day or when deemed necessary.

Hand Washing:

- Mandatory hand washing and sanitization protocols will be strictly enforced.
- Hand washing and sanitation stations will be located throughout camp.
- EPA approved soap and sanitizers will be used.
- Counselors will be required to monitor all hand washing and sanitization to ensure proper hand-washing procedures are enforced.
- Hand washing/sanitizing will occur before and after each activity at camp.

On-Site Medical Management:

- Camp will have medical personnel on site with two medical stations operating all day.
- Health Center staff will have a supply of PPE for discretionary use.
- An outdoor waiting area will be designated for health checks to avoid crowding.
- Campers & staff will be called one at a time to be evaluated.
- When evaluating campers with any COVID-like symptoms, Health Center Staff will wear PPE.

Group Size & Limited Contact: Group sizes will be limited to no more than 10 campers per group.

- We will do our best to honor camper friend requests, while keeping the group small.
- Social distancing practices will be enforced between groups.
- Face coverings and masks will be worn by counselors in accordance with CDC guidelines.

Cohorts at Camp: Group vs Cohorts. What's the difference?

A group is a maximum of 10 children, of the same age/grade with counselors. Cohorts are made up of several camp groups that may have activities with each other, throughout the summer, while following social distancing guidelines. Cohorts may not mix with other cohorts. The use of cohorts will allow us to maintain all the community feeling of camp, while still providing a safe environment.

- A cohort will help reduce the spread of infection and allow a more rapid identification of suspected or confirmed cases. There will be no mixing of cohorts during the summer
- Cohorts will be as small as practicable. They will be the same age. Cohorts and groups size will be decided by our state and local guidelines.



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DAILY ACTIVITIES AT CAMP: Camp is about forming friendships that last a lifetime, community, fun and of course... the ACTIVITIES! Our Sports, Outdoor Adventure, Art, Nature, Gymnastics, Tree-Top Adventure and so much more are what makes the Mid-Island Day Camp better than most! However, we will have to make some modifications in order to provide an environment that places an emphasis on safety as it does fun, including:

- Mandatory washing/disinfecting upon arrival and departure of each activity.
- Increased physical distancing.
- Group specific supply boxes, which will be used only by their group for the entire summer, and limited shared high-touch equipment will be provided for each group and will be cleaned daily. Items may include art supplies, lanyard and string, sports equipment, gaga balls, etc.
- Dedicated disinfecting teams will sanitize activity stations in-between activities. Each activity area will have an assigned waiting area for groups that arrive early.
- Specialist Staff will rotate among cohorts practicing proper distancing procedures.

Lunch/Snack/Food/Water Service:

- Campers and staff will sit by group.
- A minimum of a 6-foot distance will be maintained between groups.
- One staff member per group will be designated the meal's server and will wear gloves while serving lunch and snacks.
- Only disposable plates and cutlery will be used.
- Staff will clean and disinfect all surfaces used for food service and eating before meal times.
- Snacks/ice creams/ices will be served in individual, pre-packaged servings.
- Water stations will be available at activity and lunch areas. Water staff will be placed at each station to dispense water.
- Campers and staff will be provided disposable cups for water. Cups will not be reused.

Aquatics Facilities:

- We will follow state and local guidelines from Suffolk Department of Health.
- Campers will be reminded to follow proper physical distancing and good hygiene practices while changing prior to swim, when swimming in the pool, and changing after swim.
- All campers will be with their groups with one instructor who works with them each day in the same area of the pool allowing for proper physical distancing.
- We will maintain routine cleaning and disinfecting of touched surfaces between groups and at the end of day.
- We will continue to use all safety measures, (i.e., buddy checks), while maintaining group structure.
- Pools will maintain proper disinfectant levels.

Rain Days:

- We are including 3 Rain Days to our Summer Program.
- Any day where extreme weather is expected, we will make a decision whether or not to run camp.
- This decision will be made and communicated to you by 6:00am in order to give you time to make alternate plans for that day. A \$75 credit will be applied toward your 2021 summer tuition for each day beyond the initial 3 Rain Days. No refunds will be issued for Rain Days.

Parent Drop Off and Pick Up:

1. AM Drop Off System at Camp:

- a. Parent will arrive at camp and will be directed to a central drop off area.
- b. Each drop off area will have staff present wearing PPE. Once parents stop their car and let their child out, a health check/temperature check will be performed by a staff member.
- c. When a child passes the health check, they will be escorted to their group.
- d. If the child fails the temperature/health check, then the child will be sent home along with anyone else in their car until symptoms have disappeared and a test has been taken showing they are COVID-19 negative.
- e. Parents may not leave until their child's health check is complete.
- f. Parents should not leave their car unless necessary.

2. PM Pick Up System at Camp:

- a. Once parents arrive at the camp checkpoint, a staff member will radio for children to be brought to the pick-up area.
- b. Parents will be asked to park at the pick-up area, stay in their car and show a photo id. Once the ID is confirmed, the child may get into the car.
- c. Staff escorting children will be wearing PPE when distancing is not possible.
- d. Parents should not leave their car.



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MONITORING / KEEPING CAMPERS AND STAFF **HEALTHY ALL SUMMER**

Regular Health Screening:

1. All Supervisory Staff will have access to infrared thermometers.
2. All Supervisory Staff will be trained on symptom identification and daily temperature checks.
3. Nursing staff will monitor all health checks and identify areas of concern.
4. When in doubt, the Nurse/EMT can request a COVID-19 test.
5. Campers with particular health issues can be subject to daily monitoring.

COVID-19 Specific Symptom Alerts:

1. Medical staff will be trained to identify all known COVID-19 symptoms.
2. Any camper or staff found to have suspected symptoms of COVID-19 will be asked to go home and be tested.
3. A positive COVID-19 test will initiate contact tracing by the Department of Health.

COVID Symptoms:

Symptoms consist of: Cough, fever, shortness of breath, muscle aches, sore throat, unexplained loss of taste or smell, diarrhea, headache, fatigue. If after all of the measures that we have put into place, a case of COVID-19 is identified in camp-as unlikely as that is-below is a series of protocols to address that case and ensure that any virus is contained.

What happens if a camper or staff member develops COVID-19-like symptoms while at camp?

Persons with possible COVID-19 symptoms will be directed to a quarantine area where they will be assessed and monitored by a medical professional while awaiting dismissal. Persons sent home due to possible COVID-19 infection may return to camp when they provide a negative COVID-19 test AND all symptoms have resolved in accordance with the current Department of Health and CDC regulations.

What happens if there is a COVID-19 Positive Diagnosis?

If a camper or staff member reports they are COVID-19 positive, Mid-Island Day Camp will maintain the confidentiality of the individual at all times while mitigating the situation. The case will be reported to the Health Authorities and all families and staff of the individual's group/cohort will be notified immediately. All facilities that the individual came in contact with will be vacated, deep cleaned and disinfected per CDC guidelines. We expect that all campers and staff members who came in close contact with the infected individual may be required to quarantine for 14 days, and that any persons classified as having a proximate exposure may be required to self-monitor for symptoms for the same 14-day period. Current CDC guidelines for handling exposure and mitigating risk of exposure will be strictly followed.

Persons who test positive for COVID-19 may return to camp when the following qualifications have been met:

- It has been at least 14 days since you first had symptoms.
- Fever-free for three days (72 hours) without any medicine for fever reduction.
- Three days (72 hours) since your symptoms have improved.
- Respiratory symptoms are resolved.
- There have been TWO negative COVID-19 tests at least 24 hours apart.

What is the definition of a "Close Contact"?

The CDC defines close contact as interactions within 6 feet for more than 15 minutes. Contact tracing will be carried out by trained staff in conjunction with the Suffolk County Department of Health.

What is the definition of "Proximate Exposure"?

The CDC defines proximate exposure as interactions greater than 6ft from an infected individual within a shared space.

Missed Camp Days:

If a camper misses camp due to being quarantined or potential exposure to an infected individual, they will receive a credit towards the 2021 camp season for the days missed.

Subject to change. If you have any questions, please contact us by email at summercamp@miyjcc.org or call us at 516.822.3535 x 334.